



BOY SCOUTS OF AMERICA®  
PATRIOTS' PATH COUNCIL

# Watchung Mountain District

## Spring Cub Family Camporee

May 16-18, 2014

Winnebago Scout Reservation  
Rockaway, New Jersey



## Leader and Parent Handbook

Prepared. For Life.™



## Watchung Mountain District 2014 Spring Cub Family Camporee Information Sheet

**Location:** Winnebago Scout Reservation

**Date:** Friday-Sunday, May 16-18, 2014

**Cost:** \$16 per person without lunch

**Late Fee:** After Sunday, April 27 a \$5 late fee per person will apply

**Last Day to Register:** Wednesday, April 30

**Registration:** Must be done online by the pack. **No individual family registrations** unless they are the only ones from the pack attending.

### **Arrival Times:**

Friday Night Campers – Please arrive between 6-9 pm

Saturday Campers - Please arrive between 7:00-10 am

### **Camporee Theme: Honor Our Armed Forces**

This camporee we will give a salute to our U.S. Armed Forces by recognizing their service at home and abroad. We will have some special guests who will share some U.S. military history and show how our country's military is being utilized in present day. Cub Scouts and their family will be able to honor Veterans that served our country by creating a simple but meaningful craft.

### **Activities:**

BB, archery, fishing derby, hiking, campfire, flag retirement ceremony, Webelos Readyman class, whittling kit, boating, craft and much more.

### **For your pack's convenience, we will be offering lunch meal service at the dining hall:**

There will be 3 lunch choices:

Hot Dog, Potato Chips, and Drink - \$4 additional cost per person

Hamburger, Potato Chips and Drink - \$4.50 additional cost per person

Veggie burger, Potato Chips and Drink - \$5 additional cost per person

**Lunch Meals must be ordered and purchased during the registration process. You cannot purchase lunch at the camporee. But ... for those that want a little more to eat with their preordered meal at lunch, there will be a limited supply of hot dogs, hamburgers and veggie burgers to purchase (in addition to your pre-ordered meal). Of course, you will still be able to make meals at your campsite or bring your own food.**



**During the week of May 5** the pack leader (cubmaster, committee chair and/or camping chair) will receive the following information that should be shared with all those in the unit attending the camporee:

- Campsite Assignment
- Activity Schedule – specific times to go to scheduled events
- Work/Duty Assignment – Every pack is responsible to perform a job to help make the camporee run smoothly
- Parking Passes – must be included in every car parked at camporee
- Directions to Winnebago
- Winnebago Site Map

A representative from each pack attending camporee should attend the district Cub Scout roundtable on Wednesday, May 7, 2014 at 7:30 pm at the Vermeule Community & Senior Citizens Center, North Plainfield to receive up to date camporee information.

**Leader Items to Remember** – Please share with your Camporee attendees:

- Leader must **check in and hand in their pack's roster** before they go to their campsite. At that time you will get a packet with your lunch tickets and other important camporee information.
- **Only one bear car per pack.** The bear car should include all your pack's smellables. No other cars will be allowed to remain at the campsite.
- Pack light. To make it easier to transport your gear to your campsite, **bring a wagon, cart or Wonder Wheeler.**
- Class A uniform for opening ceremony and campfire.
- Come prepared with a **pack cheer/yell** and **pack flag** for opening ceremony and a **skit or song** for campfire. **Please let the camporee staff know at check-in what skit/song your pack will be performing.**
- Please have your pack go to activities at their scheduled time.
- Please do your job/duty assignment. The camporee will run smoother if everyone helps out.
- Don't forget bait and tackle for the fishing derby.
- There is no guarantee that chopped firewood will be at your campsite. Plenty of downed wood is available at the campsites, you will just need to collect it. You can bring your own firewood.
- Please encourage your pack to visit the demonstrators that will be at the camporee. They will learn a lot and have a fun time.
- The Trading Post will be open from 11-4 pm to purchase drinks, snacks and Scout items.
- **Share the rest of this guide with your attendees.** Everyone should know the rules plus there is a lot of helpful information for the first time camporee attendee.

**Questions? Pack leaders please contact Judy Joshua, Watchung Mountain District Cub Camporee Chair, at (908) 389-0527 or [judy@jjoshua.com](mailto:judy@jjoshua.com)**



## Camporee Policy Reminders

It is the responsibility of all Cubmasters or camporee leaders in charge to make sure that everyone in their pack is aware of the policies and information reminders in this handbook. All adults are asked to please help ensure that these guidelines are adhered to by all. Doing so will ensure a happier and safer Cub Scout experience for everyone.

- At check-in, **your unit must submit a pack roster.** Include the pack contact name and cell phone number. Also include a list of names of those attending plus when and how long they are staying. This is to ensure that we know when the unit is present. Please note that if the pack leader is leaving camp, another adult or registered leader must be placed in charge of the unit -- and the camp staff must be so notified. If the entire unit leaves for any reason, the camp staff must be notified, so that the checkout procedure may be followed and so that we know who is “in camp.” Please note that all participants, including older Scouts supporting the event as staff, must be accounted for on the unit roster.
- If you need to leave camp for any reason during the weekend, alert your pack camporee leader and sign out with the camporee staff. This is done so we do not start a search for a “lost person”, who is not lost. Upon your return, check-in with the camporee staff.
- Emergency departures will *always* be escorted out of camp. This is for the safety of the rest of our campers and safety on the road.
- Most Cub Scouts and leaders arrive early Saturday morning. However, if some of your pack is planning to arrive Friday night, remember that at least **one leader in the campsite MUST have BALOO training.** If your BALOO-trained leaders are not arriving until Saturday, your pack may not stay in the campsite Friday night. If you will have Cub Scouts in camp Friday night, please prepare them to understand that camp rules will be strictly enforced and that there will be no program equipment or areas available until Saturday morning.
- There is “**Zero Tolerance**” with regard to the possession and use of illegal drugs and alcohol in camp at any time. Anyone found to be violation of this National Boy Scouts of America policy will be expelled from camp.
- The **BUDDY SYSTEM** is in effect 100% of the time. That means that under no circumstances are any children to be walking around by themselves. They must have a “buddy” (parent or another child) with them at all times. This is for health and safety concerns. If you see any child walking without a buddy, help them get to their buddy.
- Fishing will be possible during all daylight hours of camp; please remember the Buddy System and the importance of having an adult present at the Waterfront if the Scouts or siblings are fishing. Please stay off the docks while fishing. Please fish only in the designated fishing areas.



## Camporee Policy Reminders

- **Siblings under 6 cannot participate in Archery and BB Gun** (due to insurance restrictions).
- **Do not leave any food or smellables out in your campsite.** Make sure that everything is put away properly especially at night. Never put food in tents.
- **Your pack MUST have a large bucket of water** and a shovel near the fire pit in order to have a campfire. The ashes and coals **must be cold enough** for you to run your hands through the ashes before you retire for the night or prior to leaving. No smoke or steam!
- **Campfires are not “bonfires.”** In general, the flames in your campfire should not exceed 3’ in height. If the camporee staff determine your campfire has become a bonfire your pack will be required to put it out immediately.
- **All uniformed leaders have the obligation and responsibility to confiscate or hold any tool or pocket-knife being used improperly** (as a weapon or to damage property), **by an underage Scout or sibling.** Any confiscated knives will be held at the camporee headquarters for collection by the appropriate parent or guardian.
- Any **accident, injury, missing adult/youth or other emergency must be reported to the camporee staff.** It is also required that an incident report be completed for each occurrence.
- **Quiet hours are from 10 pm to 6 am.** Please do not allow your Cubs and others to run around, make loud noises, play musical instruments, etc. within those hours.
- Everyone must be out of camp no later than **11 am on Sunday.** Properly clean up your campsite and have your site inspected by the camporee staff. Camporee patches will be distributed after inspection is completed.
- Please be aware that camp policy is that all camporee participants are required to have medical release forms. Please recognize that this policy is stricter than the national policy and is a requirement, in the event of an incident requiring treatment.



## Family Camping “Do Your Best” List

1. **DO** have a safe weekend! Emergency care will be available in camp. All injuries, no matter how small, must be reported!
2. **DO** bring proper clothing, supplies and equipment. See the personal equipment list.
3. **DO** bring a sense of humor, a smile, patience and Scout spirit!
4. **DO** arrange **CAR POOLING** with your pack -- **Parking is available, but limited.**
5. **DO** park vehicles in designated areas **ONLY!** Please make sure that your name and campsite are on the parking permit and that the permit is visible in the windshield of your car. Follow camp and parking staff instructions. **Only a single car - the “bear car” will be allowed near the sites.** Arrangements for handicapped access must be made in advance and in writing.
6. **DO** bring a wagon or wheelbarrow. **You will have to carry everything to your campsite** from the parking lot. Be prepared to travel light.
7. **DO** store your food and smellables safely. If you bring food or smellables, please remember to store them in a re-sealable, latched container, such as a cooler. Foodstuffs and smellables are not to be left out at anytime, as that will attract wildlife.
8. **DO NOT AT ANY TIME** take food into your tent. Raccoons and bears are very adept at opening bags (with their claws) and at opening zippers; so don't give them a reason to join you in your tent. **There are bears in the camp!**
9. Please read and observe the policies and regulations related to the possession and use of drugs or alcoholic beverages in camp -- abuse of the policy may lead to eviction from camp - for the individuals and the pack!
10. **DO LEAVE ALCOHOLIC BEVERAGES AT HOME.**
11. **DO** leave firearms, fireworks, slingshots, sheathed knives, and bows and arrows at home.
12. **DO** use saws **ONLY.** No chain saws, hand axes, ¾ axes or double-bitted axes permitted. **MANDATORY:** Wood Yard must be set up at each site. No axes may be used.
13. **DO** replace any wood you use from the campsite's wood pile.
14. **DO** use downed wood **ONLY** -- **DO NOT** cut standing trees or branches.
15. **DO** carry a pocketknife if you are an adult. **No sheath knives allowed.** Cub Scouts may use knives for whittling only when under adult supervision once they have earned the Whittlin' Chip. All rules concerning knife safety must be followed.
16. **DO stay dry!** **DO NOT** swim or wade in streams, rivers, brooks or ponds. Swimming is **NOT** permitted during family camping events.
17. **DO** fish in designated areas. Adults, or anyone age 14 and older, need a fishing license. No fishing in posted areas. **DO NOT** keep fish -- Scout fishing is **“Catch and Release.”**
18. **DO** use propane, charcoal or wood **ONLY.** **NO LIQUID FUELS or STARTING FLUIDS** are permitted. An adult must supervise all cooking and active fires, including stoves.
19. **DO tend your fires.** Extinguish **COMPLETELY** before you leave the area. Build fires in the established fire rings **ONLY.** Clear the ground of combustibles for a distance of five feet from the fire rings. Tents should be no closer than ten feet from a fire. Full fire pails are required at all fires. **DO NOT** leave any fires unattended. Large campfires are dangerous and are prohibited. **No fires, coals or flame of any kind are permitted in tents.**
20. **DO** carry your garbage out of the camp, and dispose of properly, at home. Any dumpsters in camp are not for general usage. Dumpsters **MUST** be kept closed and barred.
21. **DO** leave camp equipment alone. Do not deface camp buildings, including lean-tos. Do not drive nails or staples into trees, living or dead, camp buildings or signposts. The registered leader in-charge will be held responsible for **ANY** damage to **ANY** camp equipment or property. The





pack must replace the item or pay for repairs. Pack will be restricted from council facilities until settlement is made.

22. **DO** file a Camp Trip Report if you are hiking outside of a camp organized trip.
23. **DO** visit the **Trading Post**

## **Personal Equipment to Bring**

- Tent with ground cloth (a plastic sheet to put under the tent, to keep dry), extra stakes and rope.
- A sleeping pad, air mattress or plenty of blankets (2-3) to insulate between your sleeping bag and the ground.
- Sleeping bag and pillow
- Official uniform (“Class A”) for opening ceremony and campfire.
- Extra changes of clothes, especially socks and dry shoes or boots in case of rain. If it seems like it is going to be a rainy weekend, you can bring lots of extra dry clothes and leave them in the car.
- Pajamas or sleeping attire
- Sweater, jacket or sweatshirt, and hat. A knit cap is great for keeping warm when sleeping.
- Rain gear
- Plastic bags for dirty clothes.
- Flashlight, with extra batteries. Many campers use LED head lamps.
- Eating utensils, plates and cups and paper towels. Paper items will burn; **Styrofoam will not, and is NOT permitted in camp.**
- Toiletries: Soap, towel, washcloth, toothbrush/toothpaste, comb, etc. It never hurts to bring extra toilet paper.
- Sunscreen and insect repellent (both of the non-aerosol type).
- Water bottle or canteen.
- Personal First Aid Kit.
- Fishing gear and bait. A NJ Fishing License is required for adults and children 14 years old, and older.
- Camping or lawn chair
- **Cub Scout Handbook** for your rank.
- Optional: watch, camera, notebook, pencil, games & cards, reading material, or a rainy day game.
- Money for the Trading Post – Candy, snacks, soda, souvenirs and limited camp needs.

**THINGS YOU CANNOT BRING:** Anyone found in possession of alcohol, weapons or narcotics will be asked to leave the camp and the pack may be barred from future participation in family camping events. We ask your cooperation in promoting the tenets of Scouting.

- No liquid starters, fuels, stoves or lanterns are permitted. Propane is ok.
- **NO ALCOHOLIC BEVERAGES** or narcotics.
- No axes – No sheath knives
- No firearms – No fireworks



## Pack Equipment

There are a few things you should consider bringing for the pack's use. One of the areas that is set-up first in a campsite is the kitchen area. It is usually near the campfire and is the area where the meals are prepared, cooked and eaten. It is also the meeting place for the pack during the day and a gathering place for coffee and hot chocolate at night. Many campsites (but not all) have pavilions which can serve as your kitchen cooking area.

Some of the things the pack may want to bring:

- First Aid Kit - MANDATORY
- Propane stove (no liquid fuels or starting fluids are permitted in camp) and gas cylinders. Make sure you take all of your empties home with you!
- Pots to heat water for coffee & hot chocolate.
- Cleaning supplies to wash & dry pots, pans & utensils, soap, brillo, paper towels, sponge, etc. Don't forget the bleach or Lysol disinfectant for the latrine.
- A dishpan to wash the pots, pans & utensils.
- A water bucket to hold the water used for washing the pots, pans & utensils.
- Propane lantern to light the area at night - no flames allowed in the tent!
- Dry firewood from home, although you can collect wood in camp, it may be wet or even scarce.
- Extra toilet paper and paper towels.
- A saw to cut kindling to start the logs for the fire (no axes).
- Dry paper or fire starters to light the kindling for the fire.
- A bucket (3 to 5 gals.) to keep by the campfire - this is MANDATORY.
- A shovel to keep by the campfire - this is MANDATORY.
- A tarp to hang over the kitchen area in case of rain.
- Rope to hang the tarp over the kitchen area - plus you'll be amazed at how handy rope can be.
- Garbage bags, matches, pack flag, American flag, games in case of rain.
- Books of skits and songs to contribute to the evening campfire.
- Hammer to help drive tent pegs (if the ground is hard and dry).

### FIRST AID KIT

It is important that every pack have a Pack First Aid Kit and everyone knows where it is kept. A basic kit should include:

Band aids	Aspirin	Bactine or Equivalent	Cotton Balls
Antacid	Rubbing Alcohol	Instant Ice Pack	First Aid Booklet
Adhesive Bandages	Gauze Pads	Small Flashlight	Cups
Butterfly Strips	Adhesive Tape	Triangular Bandages	Snakebite Kit
Roll of Gauze	Scissors	Tweezers	

We will have a nurse/EMT on site.





## How to Setup a Campsite

The first thing that you should do is pick an area for the kitchen/campfire area. At camp the campfire rings are already established. There are also picnic tables at most campsites. So this has already been done for you.

The next step is to set up tents. Here are some suggestions:

1. Do not put your tent directly under a tree, although this is difficult in the woods, try to stay away from low trees at least. Never put a tent under a dead tree.
2. Find a level area, you will find it very difficult to sleep on an incline.
3. Make sure there are no roots or rocks sticking up.
4. Set your tent up with the front flap (door) facing east. This way the morning sun will help dry out the inside of the tent.
5. Try to stay downwind from the campfire. There is nothing worse than having a smoke filled tent.
6. Consider the location of the latrine; if you are likely to need to visit during the night make sure you know the path.

Next go back to the kitchen area and pile up the firewood (& cover it to keep it dry). Hang the first aid kit so it is accessible to everyone. Make sure they know it is there. Set up the kitchen. It is much easier to do all the setting up when you first get to your campsite. This way you and your pack can enjoy the rest of the weekend. Your site commissioner can help you have an enjoyable and pleasant stay at camp -- ask him or her for help.





## Emergency Procedures

### Fatalities

- Do not move or touch the victim.
- Send runner for the camp director or commissioner on duty.
- Clear area of all campers, leaders and unnecessary persons.

### Medical Emergencies/Serious Accidents

- Do not move the injured person unless a life-threatening situation exists.
- If alone, do not leave the injured person, but begin calling for help.
- If there is more than one in a group, send a runner for help.
- If there is no alternative, administer basic first aid.
- Camp medical officer will assess the situation and decide what further actions are to be taken.

### Missing Persons

- Report the incident to the camp director or commissioner on duty.
- Camp director or commissioner will check the sign out ledger.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check. Unit leader will question members of the unit about possible whereabouts of the missing person, mental condition and where he was last seen. Camp staff will search the immediate unit site.
- A camp-wide search, including the waterfront, shoreline, camp roads and trails will be conducted under the direction of the camp director or commissioner on duty.

### Waterfront Emergency/Possible Drowning

- Send runner for the camp director or commissioner on duty.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check.
- All appropriate camp staff will be sent to the waterfront to assist in the "Lost Bather" procedures.
- Camp director or commissioner on duty will verify unit attendance and send the attendance report to the waterfront.

### Fire

- Follow standard unit fire guard plan as practiced.
- Send runner for the camp director or commissioner on duty
- Fire alarm will be sounded and fire will be reported to the local fire department.

### Flood, Tornado or Windstorm

- **ALL UNITS AND STAFF** will respond to the emergency signal (siren) and assemble on the parade field for an attendance check.
- Await further instructions of the camp director or commissioner on duty.



## Emergency Procedures

### Epidemics or Mass Illnesses

- Camp medical officer advises camp director or commissioner on duty and contacts the camp doctor on call.

### Earthquake

- Once the tremor begins, all leaders, staff, campers and guests are to evacuate all buildings and structures. Remain outdoors until the tremors and aftershocks have ended.
- The emergency signal will sound for three consecutive minutes.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check.
- Camp director or commissioner on duty will advise leaders as conditions warrant. Options will include camp wide evacuation or termination of camp services.

### Evacuation Plan

- The emergency signal will sound.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check.
- Scouts, leaders, staff and guests will proceed to the parking lot.





## Boy Scouts of America Smoke-Free Policy

It is the responsibility of the Boy Scouts of America to protect the health and safety of the young people in our program. It is the policy of the Boy Scouts of America that all leaders should not use tobacco products in any form in the presence of youth members. In addition, extreme care should be exercised to provide smoke-free environments for all Scouting participants.

All buildings or facilities under control of the local council are to be designated as non-smoking facilities. Smoking outside entrance/exit doors is not permitted at any location. In addition, all Scouting functions, meetings or activities should be conducted on a smoke-free basis with permitted smoking areas located away from all participants.

The national organization's literature and facilities reflect this policy. The policy is included in all standards and documents of the Boy Scouts of America. This policy was implemented December 1995, and continues in force.

**In other words:** You should not smoke during the campout. If you absolutely must smoke a cigarette during the campout, walk down to the far end of the parking lot, ensure that there are no Cub Scouts anywhere nearby, and have your smoke where there is no chance of a Cub Scout seeing you. Before you leave the parking lot, please field strip your cigarette butt. This means make sure the cigarette is out, break off the filter and put it in your pocket to be thrown in the garbage. Thanks!





## **HANDICAPPED ACCESSIBILITY STATEMENT**

In compliance with the Americans with Disabilities Act, the Patriots' Path Council, Boy Scouts of America will make all reasonable efforts to accommodate persons with disabilities at its meetings. Please call Bill San Filippo, Program Specialist 973-765- 9322 Ext. 250 with your request.

## **PHOTO RELEASE**

I understand that by attending this program, sponsored by the Patriots' Path Council, Boy Scouts of America, I consent to the use of photographs, film, videotapes, electronic representations and/or sound recordings made of me during that time by the Boy Scouts of America, at their discretion, and I hereby release the Boy Scouts of America from any and all liability from such use and publication.

## **RULES FOR ACCEPTANCE AND PARTICIPATION IN THE PROGRAMS**

Rules for acceptance and participation in the programs are the same for everyone without regard to race, color, national origin, or handicap.

## **CANCELLATION POLICY**

In all programs offered by the Patriots' Path Council, BSA, a great deal of planning and purchasing takes place well in advance. These plans include, but are not limited to, staff, food, program materials, patches and awards, rental and purchase of equipment, and in some cases, items of clothing such as T-shirts given as part of a program fee. When an individual or group makes a reservation for an activity or program, these items are included in ordering of materials and staffing for that event.

## **REFUNDS**

Individuals or groups that cancel a program reservation 30 days prior to the date of the event will receive a refund of fees paid, less a 15% administrative charge. No refunds will be made after the 30 day cancellation deadline, unless there is a medical or other emergency

ALL CANCELLATIONS MUST BE MADE IN WRITING AND SENT TO CHARLEAN STIMPSON AT [charlean.stimpson@scouting.org](mailto:charlean.stimpson@scouting.org)



**Camporee Emergency Telephone Numbers**

All emergencies need to be reported to the camporee headquarters immediately.

- Emergency.....911
- Charlean Stimpson, District Executive.....973-524-4459 cell
- Judy Joshua, Cub Camporee Chair.....732-794-5048 cell
- Curt Haak, Winnebago Scout Reservation Ranger.....973-765-9322 x415
- Scout Executive Dennis Kohl .....973-765-9322 ext 245  
.....201-230-0768 cell
- COUNCIL SERVICE CENTER  
Patriots' Path Council, BSA. ....973-765-9322

**COUNCIL SERVICE CENTER ADDRESS:  
1 Saddle Road  
Cedar Knolls, New Jersey 07927  
P 973.765.9322**